

## CAREER OPPORTUNITIES

Applications are invited from Pakistani Nationals having requisite qualification, experience and age to fill the following posts on **contract basis** in National Counter Terrorism Authority (NACTA) in Federal Government: -

S#	Name of Post with BPS	No. of Posts	Age Limit	Qualification & Experience	Distribution of Quota
1.	Junior Technical Officer (BS-16)	5	28+5 = 33 years	<b>Qualification:</b> 16 years of education in Computer Science/ Information Technology/ Electrical Engineering from HEC recognized university (Software Engineering not included). <b>Experience:</b> 2-years practical hands-on experience in Data Center operations.	<b>Merit = 1</b> <b>Punjab = 2</b> <b>Sindh (R) = 1</b> <b>KP = 1</b>
2.	Technical Assistant (BS-14)	17	25+5 = 30 years	<b>Qualification:</b> 14 years of education or Diploma of Associate Engineering (DAE) in Computer Science/ Information Technology/ Electrical Engineering from government approved institute (Software related diploma not included). <b>Experience:</b> 1-year practical hands-on experience in Data Center operations.	<b>Merit = 1</b> <b>Punjab = 8</b> <b>Sindh (R) = 2</b> <b>Sindh (U) = 1</b> <b>KP = 2</b> <b>Balochistan = 1</b> <b>Ex-FATA = 1</b> <b>AJ&amp;K = 1</b>
3.	Technical Foreman (BPS-16)	2	Upto 50 years	<b>Eligibility:</b> Retired JCO from Corps of Signals/ Data Center/ C4I of Pakistan Army.	<b>Merit = 2</b>
4.	Assistant Technical Foreman (BPS-14)	2	Upto 50 years	<b>Eligibility:</b> Retired NCO from Corps of Signals/ Data Center/ C4I of Pakistan Army.	<b>Merit = 2</b>
5.	Technician (BPS-12)	6	Upto 50 years	<b>Eligibility:</b> Retired NCO/ Sepoy from Corps of Signals/ Data Center/ C4I of Pakistan Army.	<b>Merit = 6</b>
6.	Assistant Clerk (BS-14)	10	40-50 years	<ul style="list-style-type: none"> <li>• <b>Retired Havaldar/ Naik/ Clerk</b> or equivalent ranks from Pak Army/Ministry of Defence.</li> <li>• Having experience of noting/ drafting, record management including all responsibilities of clerical staff will be preferred.</li> <li>• Must be proficient in Computer Handling.</li> </ul>	<b>Merit = 10</b>
<b>Total</b>		<b>42</b>			

### GENERAL INFORMATION/ INSTRUCTIONS

1. The period of contract would be initially for a period of one (01) year extendable on the basis of performance evaluation.
2. Eligible candidates are advised to apply online through National Jobs Portal at their link <https://njp.gov.pk> Candidates applying for more than one post should apply online for each post separately. No manual or hard copy of application will be accepted by any office.
3. The above referred vacancies shall be filled by appointment of persons domiciled in their respective province/region/district of each office strictly under Rule 15 of the aforesaid rules and instructions issued by the Establishment Division from time to time.
4. Candidates will be required to bring original documents (Educational, Domicile and Experience Certificate etc.) along with one set of attested copies of all documents at the time of interview.
5. Screening / skill tests (where required) will be conducted as per Recruitment Policy of the Federal Government.
6. The Authority reserve the right not to fill any vacancy or to reduce/increase the number of vacancies, if the circumstances so warranted at the time of final selection.
7. The candidates working in Public Sector Departments/Organizations shall apply through proper channel and have to submit Departmental Permission Certificates from the respective department/employers at the time of interview, failing which they will not be allowed to participate in interview.
8. In addition to 5 years general age relaxation already allowed in the above table, further age relaxation shall be admissible as per (Relaxation of Upper Age Limit) Rules, 1993.
9. Minimum and Maximum age shall be calculated on the closing date for receipt of applications.

10. Information provided in the online Application Form will be verified. In case of any false or forged information, NACTA reserves the right to cancel candidature of any candidate at any stage (even after employment, if so revealed later) and to initiate legal action against the applicant.
11. Only short-listed candidates will be called for test/interview. All the candidates will be allowed provisionally to appear in the test/interview, subject to detailed scrutiny of their eligibility as per relevant criteria.
12. No TA/DA will be admissible for the Test/ Interview.
13. Last date of submission of Application Forms is 15 days from the date of publication of this advertisement. Applications received after the closing date will not be entertained.
14. Finally selected candidates shall be offered contract appointment subject to security clearance from relevant authorities.

**Director (HR/Admn)**  
**National Counter Terrorism Authority**  
**Khayaban-e-Suhrawardy, G-7/1, Islamabad.**  
**051-9217113**